

2120 - Served 2220 - Not Served
2121 - Alias Served 2221 - Alias Not Served
2620 - Sec of State 2621 - Alias Sec of State

Eviction Summons for Trial

(09/14/18) CCM 0081 A

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

MUNICIPAL DEPARTMENT, _____ DISTRICT

_____ Plaintiff(s)	Case No. _____
v.	Rent Amount Claimed: \$ _____
_____ Defendant(s)	Trial Date: _____
_____ Address of Defendant(s)	Time: _____ <input type="radio"/> AM <input type="radio"/> PM
	Court Location: _____
	Room: _____

Please serve as follows: Sheriff Service Alias

**EVICITION SUMMONS FOR TRIAL
BEFORE YOU GO TO COURT, YOU MUST PAY YOUR APPEARANCE FEE**

The Plaintiff(s), named above, has/have filed a complaint in this Court to have you evicted. A true and correct copy of the complaint is attached.

YOU ARE HEREBY SUMMONED to Court and you must appear for TRIAL at the time and place specified above. You are required to pay an appearance fee on or before the date of trial, not less than 7 days nor more than 40 days after issuance of summons.

To file your appearance you need access to the internet. Please visit www.cookcountyclerkofcourt.org to initiate this process. Kiosks with internet access are available at all Clerk's Office locations. Please refer to the last page of this document for location information.

IF YOU DO NOT FILE AN APPEARANCE or APPEAR FOR TRIAL, AN EVICTION ORDER may be entered against you for the relief requested in the complaint. If an Eviction Order is entered against you, the **SHERIFF MAY EVICT YOU** and, if requested in the Complaint, a money judgment may also be entered against you.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>, or talk with your local circuit clerk's office.

Dorothy Brown, Clerk of the Circuit Court of Cook County, Illinois
cookcountyclerkofcourt.org

INSTRUCTIONS TO SHERIFF

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service and not less than seven (7) days before the trial date. If service cannot be made, this summons shall be returned so endorsed.

Witness: _____

- Atty. No. :
- Pro Se 99500

Name: _____

Atty. for (if applicable):

DOROTHY BROWN, Clerk of Court

Address: _____

Date of Service:

City: _____

(To be inserted by officer on copy left with Defendant or other person)

State: _____ Zip: _____

Primary Email: _____

NOTICE TO DEFENDANTS

THIS IS AN EVICTION SUMMONS

On the date and at the time shown on the other side, the court will decide whether you will have to move or whether you can continue to stay. **YOU MUST BE ON TIME FOR COURT. HAVING TO GO TO WORK, BEING ILL, OR DOING SOMETHING ELSE DOES NOT MEAN YOU CAN MISS COURT.**

Please file your appearance fee on or before the court date on the Summons Cover.

Any person wishing to sue or defend a case may petition the court to have the fees, costs, and charges associated with the proceedings waived. Additional information may be found at www.cookcountyclerkofcourt.org. Please refer to the last page of this document for Clerk's Office location information.

IF YOU DO NOT COME TO COURT

The court may order you to move within a short period of time. **IF YOU DO NOT MOVE**, plaintiff can have you and all of your belongings moved out. The plaintiff will put your property outside and you will have to make arrangements to move it.

YOU HAVE RIGHTS

1. You have the right to come to court and tell your side of the case.
2. You have a right to a trial by jury. A request for a jury trial must be in writing and filed with the Clerk of the Circuit Court prior to your hearing. You must request the jury trial immediately when your case is called, before your trial actually starts.
3. You may come to court and speak for yourself, or you may have a lawyer represent you. If you want a lawyer, you must get one right away. If you are unable to come to court for any reason, you should talk to a lawyer.
4. If you do not have a lawyer and are not able to afford one, you may contact one of the following agencies that may be able to provide you with free legal help:
 - CARPLS Legal Aid Hotline (www.carpls.org/): Call (312) 738-9200 for legal advice and referrals by phone.
 - LAF (www.lafchicago.org/): Call (312) 341-1070 or apply online for legal help.
 - Lawyers' Committee for Better Housing (www.lcbh.org/): Call (312) 347-7600 to apply for legal help.
 - Cabrini Green Legal Aid (<http://cgla.net/>): Call (312) 738-2452 to apply for legal help if you are facing eviction or voucher termination based on alleged criminal activity or a criminal record.

You can learn more about eviction court and how to represent yourself by visiting Illinois Legal Aid Online at www.illinoislegalaid.org.

Dorothy Brown, Clerk of the Circuit Court of Cook County, Illinois
cookcountyclerkofcourt.org

CLERK OF THE CIRCUIT COURT OF COOK COUNTY OFFICE LOCATIONS

- Richard J Daley Center
50 W Washington
Chicago, IL 60602
- District 2 - Skokie
5600 Old Orchard Rd
Skokie, IL 60077
- District 3 - Rolling Meadows
2121 Euclid
Rolling Meadows, IL 60008
- District 4 - Maywood
1500 Maybrook Ave
Maywood, IL 60153
- District 5 - Bridgeview
10220 S 76th Ave
Bridgeview, IL 60455
- District 6 - Markham
16501 S Kedzie Pkwy
Markham, IL 60428
- Domestic Violence Court
555 W Harrison
Chicago, IL 60607
- Juvenile Center Building
2245 W Ogden Ave, Rm 13
Chicago, IL 60602
- Criminal Court Building
2650 S California Ave, Rm 526
Chicago, IL 60608
- Domestic Relations Division
Richard J Daley Center
50 W Washington, Rm 802
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Civil Appeals
Richard J Daley Center
50 W Washington, Rm 801
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Criminal Department
Richard J Daley Center
50 W Washington, Rm 1006
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- County Division
Richard J Daley Center
50 W Washington, Rm 1202
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Probate Division
Richard J Daley Center
50 W Washington, Rm 1202
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Law Division
Richard J Daley Center
50 W Washington, Rm 801
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm

Daley Center Divisions/Departments

- Civil Division
Richard J Daley Center
50 W Washington, Rm 601
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Chancery Division
Richard J Daley Center
50 W Washington, Rm 802
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm
- Traffic Division
Richard J Daley Center
50 W Washington, Lower Level
Chicago, IL 60602
Hours: 8:30 am - 4:30 pm